

THE SCHOOL DISTRICT OF PALM BEACH COUNTY, FLORIDA

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MEMORANDUM

T0:

Honorable Chair and Members of the School Board

Donald E. Fennoy II, Ed.D

Chair and Members of the Audit Committee

KLC

FROM:

Lung Chiu, Inspector General

DATE:

July 2, 2018

SUBJECT:

Transmittal of Final Investigative Report

Case # 17-665 Title Missing PTA Funds

In accordance with School Board Policy 1.092 we hereby transmit the above-referenced final report.

The report addresses allegations:

- 1. Hagen Road Elementary PTA President Maureen Forbes failed to deposit all monies raised during the 2016/2017 school year. *Unsubstantiated*.
- 2. Hagen Road Elementary PTA President Ms. Forbes did not maintain receipts to show proof of purchases. *Substantiated*.
- 3. Hagen Road Elementary PTA President Maureen Forbes prepared PTA checks payable for services without a second PTA member signature on the checks. *Substantiated*.

The report is finalized and will be posted on the Inspector General's website; www.palmbeachschools.org/inspectorgeneral.



SCHOOL DISTRICT OF PALM BEACH COUNTY OFFICE OF INSPECTOR GENERAL

K. Lung Chiu

CHOOL D

Donald E. Fennoy II, Ed.D. Superintendent

INVESTIGATIVE REPORT

Inspector General

Case Number:

17-665

Date of Complaint: August 24, 2017

Complainant:

Principal Robyn Saltzman

Subject:

Former PTA President Maureen Forbes

Witnesses:

Current PTA President Adrianna Brownstein Current PTA Vice President Jennifer Burkowski Current PTA Secretary Marissa Wright Current PTA Treasurer Frances Ramos Former PTA Treasurer Jennifer Freites

> Type of Report: FINAL

AUTHORITY

School Board Policy 1.092 provides for the Inspector General to receive and consider complaints, and conduct, supervise, or coordinate such inquiries, investigations, or reviews, as the Inspector General deems appropriate.

This investigation was conducted by Senior Investigator Robert Sheppard in compliance with the Quality Standards for Investigations, Principles, and Standards for Offices of Inspector General, promulgated by the Association of Inspectors General.

INTRODUCTION

On August 24, 2017, the Office of Inspector General (OIG) received a complaint from Hagen Road Elementary Principal Robyn Saltzman. Ms. Saltzman alleged that there was a discrepancy between the amount of funds the Parent Teacher Association (PTA) raised and the amount of funds deposited during the 2016/2017 school year. The difference ranged between \$9,000 and \$20,000. Allegations 2 and 3 were developed by the OIG during the investigation.

ALLEGATIONS AND FINDINGS¹

- 1. Hagen Road Elementary PTA President Maureen Forbes failed to deposit all monies raised during the 2016/2017 school year. *Unsubstantiated*.
- 2. Hagen Road Elementary PTA President Ms. Forbes did not maintain receipts to show proof of purchases. *Substantiated*.
- 3. Hagen Road Elementary PTA President Maureen Forbes prepared PTA checks payable for services without a second PTA member signature on the checks. *Substantiated*.

GOVERNING DIRECTIVES

- School Board Policy 3.02 Code of Ethics
- Palm Beach County PTA Bylaws 2012-2013
- State PTA Governance Policy Manual, June 2007

BACKGROUND

Hagen Road Elementary is an elementary school in the School District of Palm Beach County. The school is located at 10565 Hagen Ranch Road, Boynton Beach, FL 33437. The total student enrollment is 684, with a 13:1 Student-Teacher Ratio.

The Hagen Road Elementary PTA is an independent legal entity that maintained a separate bank account outside of the school's internal funds. On August 23, 2017, current Hagen Road PTA President Adriana Brownstein granted the Office of the Inspector General authorization to conduct a financial records review.

ALLEGATION 1: EVIDENCE & TESTIMONY

Allegation: Hagen Road Elementary PTA President Maureen Forbes failed to deposit all monies raised during the 2016/2017 school year.

Testimony of Hagen Road Elementary Principal Robyn Saltzman

Principal Saltzman stated some PTA members reported concerns that not all the money raised for PTA fundraisers during the 2016/2017 school year was deposited. Ms. Saltzman added that former PTA President Maureen Forbes did not maintain adequate records. Ms. Saltzman said PTA membership, clothing sales, spirit events, the Fall Festival, School-Store were in question regarding inadequate fundraiser record keeping.

¹ The OIG findings were determined using the standards that appear on the signature page at the end of this report.

Testimony of Current PTA President Adriana Brownstein

Ms. Brownstein stated Ms. Forbes was their PTA President for the 2016/2017 school year. She became a member of the PTA near the end of January 2017, and was recommended by Ms. Forbes to be Ms. Freites replacement as PTA treasurer. Ms. Brownstein added she did not perform any treasurer duties after being selected to be treasurer. The only time she touched cash from a fundraiser was during her work in the School-Store and Valentine's Day dance. Ms. Brownstein opined the Valentines Dance raised \$5,000, and that the money from the dance was counted by one or more PTA members and given to Ms. Forbes.

Ms. Brownstein estimates that on the days when the School-Store opened an average of \$200-\$400 was earned per week. Ms. Brownstein stated she recalls at the end of February 2017, Ms. Forbes asked her to take home \$415 from School-Store sales because she (Ms. Forbes) was overwhelmed and did not have time to make a deposit. Ms. Brownstein stated for about two weeks she attempted to return the money to Ms. Forbes, but was unable to arrange to deliver the money to Ms. Forbes. On March 8, 2017, she and Ms. Forbes made arrangements and met at the school to provide her (Ms. Forbes) the \$415.

The OIG showed Ms. Brownstein a copy of the end-of-year PTA financial report prepared by Ms. Forbes showing \$52,534.09 deposited. Ms. Brownstein opined the amount indicated was not accurate because 45 fundraisers occurred, and large amounts of cash were received.

Ms. Brownstein stated no deposits were made for the Camo Day/Wounded Warriors fundraisers.

Testimony of Current PTA Secretary Marissa Wright

Ms. Wright stated she was the Vice President of the Hagen Road PTA. Her responsibilities were to do whatever Ms. Forbes asked her to do. She had no prior knowledge of how a PTA organization operates. She mainly assisted with preparations for fundraiser events.

Ms. Wright stated after Ms. Freites left the PTA, Ms. Brownstein became the Treasurer. Ms. Wright added that her name was added to the bank account, but she did not complete any bank transactions. Ms. Forbes was the only PTA member to conduct bank transactions for the 2016/2017 school year.

Ms. Wrights estimated that 42-45 fundraisers occurred during the 2016/2017 school year. Money was collected via cash, credit cards, and checks. Ms. Wright explained that two PTA staff members counted the funds after each fundraiser. The counted funds were placed inside a moneybag with a sheet of paper indicating the different denominations and the total amount raised. The moneybag was then hand delivered to Ms. Forbes to be deposited. Ms. Forbes did not make bank receipts available to show PTA members how much money was deposited after fundraisers.

The OIG provided Mrs. Wright a copy of the PTA 2016/2017 end-of-year financial report, which showed \$52,534.09, was raised. Ms. Wright stated the amount indicated was not accurate because Ms. Forbes did not maintain adequate financial records. Ms. Wright said the money raised from

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the School-Store, Valentine's Day Dance, and Holiday Shop were likely sources of missing PTA funds.

Testimony of Current PTA Vice President Jennifer Burkowski

Ms. Burkowski stated she assisted the PTA for the past four years, and in 2016/2017, she was the volunteer coordinator. Ms. Burkowski stated during the Fall Festival the PTA raised between \$8,000 and \$10,000. She knows this to be the amount raised from the Fall Festival because PTA members counted the money after the fundraiser. The amount raised from the fundraiser was itemized on a sheet of paper indicating how much in cash, personal checks, and credit cards was received. The funds collected were given directly to Ms. Forbes to be deposited. Ms. Burkowski said that from December 5, 2016 through December 9, 2017, the PTA conducted a Holiday Shop, which allowed students to purchase items for friends and families. She estimated the PTA earned roughly \$2,000 per day for four days totaling of \$8,000 for the week. Ms. Forbes was the sole PTA member responsible for depositing the money into the bank for the Holiday Shop and Fall Festival fundraisers.

Ms. Burkowski stated no tickets were sold for the Valentine's Day dance and Ms. Forbes did not maintain any records to show how many tickets were sold, therefore, no projected amount from the dance could be determined. Ms. Burkowski said the Dollar-No-Collar fundraiser allowed students to wear shirts without a collar on Fridays for a \$1 donation. Ms. Forbes did not maintain financial records to determine how much money was raised from the Dollar-no-Collar fundraiser. Ms. Burkowski stated she recalled the Camo Day/Wounded Warriors fundraisers earned \$475, and that Ms. Ramos contacted the Wounded Warriors foundation and a representative told her the \$475 was not received.

The OIG provided Ms. Burkowski a copy of the end-of-year financial report prepared by Ms. Forbes indicating \$52,534.09 was deposited. Ms. Burkowski stated the amount deposited was not accurate and opined that Ms. Forbes did not deposit all the money raised from forty-five fundraisers. Ms. Burkowski stated she did not know the amount that should have been deposited.

Testimony of Current Treasurer Frances Ramos

Ms. Ramos stated she was elected to be the PTA treasurer for the 2017/2018 school year. During the 2016/2017 school year, she volunteered to work at the School-Store, and other PTA events. Ms. Ramos stated she reported to Principal Saltzman that money was missing from fundraisers that took place during the 2016/2017 school year.

Ms. Ramos stated PTA members counted the funds raised from School-Store sales and the totals were listed on a piece of paper indicating the different denominations. The money was then given to Ms. Forbes to deposit. Ms. Ramos said no record keeping was done to verify how much money was raised from the School-Store or other PTA events. Ms. Ramos said the School-Store was open each week and generated between \$1,000 and \$1,500 per month. The money raised from the School-Store was received in the form of cash. Ms. Ramos stated she could not provide any evidence that Ms. Forbes inappropriately took cash from the School-Store.

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The OIG provided Ms. Ramos with a copy of the end-of-year financial report submitted by Ms. Forbes that showed \$52,534.09 deposited. Ms. Ramos stated the amount deposited is not correct, and that her calculation after reviewing monthly bank statements for the 2016/2017 school year indicated \$44,435.60 was deposited. Ms. Ramos opined that more money was raised than deposited throughout the 2016/2017 school year.

Testimony of Former Treasurer Jennifer Freites

Ms. Freites stated she was the Treasurer of Hagen Road PTA for the 2015/2016 and 2016/2017 school years. As Treasurer, her responsibilities were to maintain financial records by ensuring checks payable for services had valid receipts, registered parents to become PTA members, and provided the PTA membership list to the School Principal.

Ms. Freites stated after a fundraisers PTA members counted the funds and attached a sheet of paper that showed the different denominations and total funds collected. The funds were inserted into a moneybag with the documentation of how much money was raised and given to Ms. Forbes to deposit. Ms. Freites explained that funds from different fundraisers were combined causing an inaccurate accounting of total funds raised and deposited per individual fundraiser. Ms. Freites stated she tried her best to maintain accurate records of the various fundraisers. Ms. Freites stated she did not take any fundraiser money for her use nor did she observe any misappropriation of funds by Ms. Forbes. Ms. Freites said she made two deposits before voluntarily resigning as Treasurer in January 2017, which were PTA membership dues and a Skate-Zone fundraiser. Ms. Freites opined Ms. Forbes made the remaining deposits throughout the school year. Ms. Freites stated the School Store opened every Friday around lunchtime and generated about \$200 per week.

Testimony of Former President Maureen Forbes

Ms. Forbes stated she was a member of the Hagen Road PTA for the past three school years. Before the start of PTA, Hagen Road Elementary had a Parent Teacher Organization (PTO), and she was a member of the PTO since 2011. For the first part of the 2016/2017 school year, she was co-president, and the second half of the school year she became the sole president because former president Sherica Nelson, moved to Texas. Ms. Forbes stated she was the only PTA member to make bank deposits, withdrawals, and prepare checks payable for services from January 2017 through May 31, 2017.

Ms. Forbes stated that not all PTA events generate funds. The PTA hosted about 24 fundraisers during the 2016/2017 school year. The PTA events were consistent with the school's activity calendar. Ms. Forbes added the collection of money from fundraisers was not organized and acknowledged that records may have been thrown away or may have never been filed. Ms. Forbes said record keeping was none existent. Ms. Forbes said she did not manage financial records adequately to show how much money was raised from individual fundraisers. After a fundraiser, two PTA members counted the cash, documented the totals and different denominations, and gave the funds to her (Ms. Forbes) to deposit. Ms. Forbes stated the bank statements were provided to Ms. Freites to file. Ms. Forbes said Ms. Freites did not maintain adequate records, and that funds from multiple fundraisers were deposited in lump sums.

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Ms. Forbes stated the School-Store did not open every Friday because Principal Saltzman did not want the School-Store open during FSA testing, or other school events. She could not recall the exact dates or how much money was raised from School-Store sales. Ms. Forbes said that all the money raised from the School-Store was deposited. She opined that Ms. Freites could have taken money because she would count the money without another PTA member present.

Ms. Forbes stated she estimated the end-of-year financial report. Ms. Fobes added that the end-of-year report submitted might not be accurate because she (Ms. Forbes) did not know how to prepare an end-of-year PTA financial report. Ms. Forbes stated she was supposed to meet with Ms. Freites to create a ledger indicating all expenses. The meeting never took place, and she had no way of accurately verifying PTA financial records for the 2016/2017 school year. Ms. Forbes said she deposited all money raised during fundraisers

Investigative Review

The 2016/2017 activity calendar shows that eighteen PTA fundraisers were scheduled (Exhibit 1). Current PTA members (Adrianna Brownstein, Jennifer Burkowski, Marissa Wright, and Frances Ramos) estimated that about 45 fundraisers took place and estimated that \$57,714.00 or more was raised during the 2016/2017 school year (Exhibit 2). Their estimate was based on a projected amount; no actual receipts or financial documentation was available to confirm their estimated earnings. Monthly bank statements from August 2016 through June 2017 show \$44,435.60 was deposited, a difference of \$13,278.40 from their estimate. Ms. Forbes submitted an end-of-year report that, based on her estimate, showed \$52,534.09 was deposited, a difference of \$8,098.49 from the monthly bank statements (Exhibit 3). According to PTA bank statements for the 2016/2017 school year, \$44,435.60 deposited into Wells Fargo Bank (Exhibit 4).

Based on the lack of financial records, the OIG was not able to determine how much money the PTA actually raised by during the 2016/2017 school year.

Investigative Conclusion

The PTA failed to separate amounts of money raised from fundraisers. The lack of records made it impossible for the OIG to determine how much money was raised during any given fundraiser. The end-of-year financial expense report prepared by Ms. Forbes, based on her estimate, showed a deposit total of \$52,534.09. The bank statements show that \$44,435.60 was deposited, a difference of \$8,058.49. The PTA's financial records were unavailable and poorly managed. Ms. Forbes admitted that she did not maintain records. Ms. Forbes said she did not know how to maintain financial records. Ms. Forbes acknowledged that the end-of-year financial report she provided to school administrators was probably not accurate. The PTA members stated inadequate financial record keeping was the practice and no checks and balances were in place to avoid any actual or perceived improprieties.

Based on the lack of internal controls and admitted poor record keeping, the OIG determined that the allegation that Hagen Road Elementary PTA President Maureen Forbes failed to deposit all monies raised during the 2016/2017 school year was *Unsubstantiated*.

ALLEGATION 2: EVIDENCE & TESTIMONY

Allegation: Hagen Road Elementary PTA President Maureen Forbes did not maintain receipts to show proof of purchases.

Testimony of Current PTA President Adriana Brownstein

Ms. Brownstein stated when she became Treasurer in January 2017 she did not conduct any bank transactions, nor was her name added to the PTA bank account. At the end of the 2016/2017 school year, her (Ms. Brownstein) name was added to the account to conduct bank transactions for the 2017/2018 school year. Ms. Brownstein said Ms. Forbes was the only PTA member authorized to perform bank transactions during the 2016/2017 school year. Ms. Forbes did not show her receipts for purchases she made using PTA funds during the 2016/2017 school year.

Testimony of Current Secretary Marisa Wright

Ms. Wright stated she was an approved signer for the PTA bank account, but never performed any bank transactions during the 2016-2017 school year. Money from fundraisers was hand delivered to Ms. Forbes to deposit into the PTA's bank account. Ms. Forbes was the only PTA member to conduct PTA bank transactions during the 2016/2017 school year. Ms. Wright stated Ms. Forbes did not show her receipts of purchases she made using PTA funds during the 2016/2017 school year.

Testimony of Current Vice President Jennifer Burkowski

Ms. Burkowski stated she did not conduct any bank transactions during the 2016/2017 school year. Ms. Forbes was the only PTA member that conducted PTA bank transactions. Ms. Forbes did not show her receipts for purchases she made using PTA funds during the 2016/2017 school year.

Testimony of Current Treasurer Frances Ramos

Ms. Ramos stated she did not have any authorization to conduct bank transactions for the PTA during the 2016-2017 school year. Ms. Forbes and Ms. Freites were the only members authorized to conduct PTA bank transactions. Ms. Ramos explained that when PTA members purchased anything for the PTA using personal funds, a receipt for the purchased item had to be provided to the PTA treasurer to verify proof-of-purchase. Ms. Forbes did not provide receipts for purchases she made during the 2016/2017 school year.

Testimony of Former Treasurer Jennifer Freites

Ms. Freites said that Ms. Forbes made multiple purchases for the PTA using her money and did not present timely receipts to show proof-of-purchase. On several occasions, Ms. Forbes had to be reminded to turn in receipts for reimbursement. Ms. Freites recalled that Ms. Forbes used her personal money to purchase multiple items totaling about \$2,000 and did not request a reimbursement. Ms. Freites said that Ms. Forbes put more of her personal money into the PTA organization than she was ever reimbursed.

Testimony of Former PTA President Maureen Forbes

Ms. Forbes stated from the beginning of the school year to January 2017 she, and Ms. Freites were the only PTA members authorized to conduct bank transactions. From January 2017 through May 31, 2017, she conducted all deposits/withdrawals. Ms. Wright and Ms. Burkowski were able to receive credit card payments, but did not make any deposits or withdrawals from the PTA bank account. Ms. Forbes admitted that she did not show PTA members copies of receipts for items she purchased using PTA funds.

Documents Reviewed

The Palm Beach County PTA bylaws state:

Article VII, Section 5, "The <u>treasurer</u> shall have custody of all of the funds of the association; shall keep a full and accurate account of receipt and expenditures; and shall make disbursements in accordance with the approved budget, as authorized by the association. Three (3) signatures should be on file at the bank with <u>two</u> signatures required on all PTA checks. The treasurer shall present a financial statement at every meeting of the association and at other times when by the executive board and at other times when requested by the executive board and shall make a full report at the annual meeting. The treasure shall be responsible for the maintenance of such books of account and records as conform to the requirements of Article XIII, Section 3, of the bylaws."

Article XIII, Section 3 Relationship with National PTA and State PTA, "The association shall keep such permanent books of account and records as shall be sufficient to establish the items of gross, income, receipts and disbursements of the association, including. Specifically, the number of its members, and dues collected from its members, and the amount of dues remitted to the state PTA. Such books of account and records shall at all reasonable times be open to inspection by an authorized representative of the state PTA, or where direct by the committee on state and national relationships, by a duly authorized representative of the National PTA."

All members of the PTA that said Ms. Forbes never provided receipts for purchases. Ms. Forbes admitted that she did not provide receipts for purchases. The PTA did not maintain adequate records.

Based on the information obtained, the OIG determined that the allegation that Hagen Road Elementary PTA President Maureen Forbes did not maintain receipts to show proof of purchases was *Substantiated*.

ALLEGATION 3: EVIDENCE & TESTIMONY

Allegation: Hagen Road Elementary PTA President Maureen Forbes prepared PTA checks payable for services without a second PTA member signature.

Testimony of Current Treasurer Frances Ramos

Ms. Ramos stated that Ms. Forbes prepared multiple checks payable to Publix in Jupiter without a second signature or any supportive documentation for the purchases.

Testimony of Current PTA President Adrianna Brownstein

Ms. Brownstein stated when she became president at the end of the 2016/2017 school year she and Ms. Ramos conducted a financial audit of the PTA funds. Their findings revealed that Ms. Forbes prepared multiple checks payable to herself and without a second signature on the checks. Ms. Forbes was the only PTA member to prepare checks payable for services.

Testimony of Current PTA Secretary Marissa Wright

Ms. Wright stated PTA checks required two signatures on every check. She recalls signing one check presented to her by Ms. Forbes. Ms. Forbes was the only person to sign all the other checks. Ms. Wright stated Ms. Forbes told her that the bank only required one signature, and because she (Ms. Forbes) was the PTA President the bank accepted the checks she prepared that were payable to her.

Testimony of Current PTA Vice President Jennifer Burkowski

Ms. Burkowski stated Ms. Forbes made purchases at various Publix grocery stores using PTA funds and no justification for the purchases was available.

Ms. Burkowski stated Ms. Forbes was the only PTA member with authorization to prepare checks payable for services. A check was made payable to Ms. Forbes for \$655. Ms. Forbes did not provide PTA members with an explanation regarding the \$655 check payable to her. In December 4, checks were prepared by Ms. Forbes payable to Ms. Forbes with a combined total of \$1,302 without justification or explanations provided to PTA members.

Testimony of Former PTA President Maureen Forbes

Ms. Forbes stated she was the only PTA member to prepare PTA checks after the departure of Ms. Freites. Ms. Forbes stated she did prepare checks payable for services at Publix.

The OIG showed Ms. Forbes four checks prepared by her payable to her:

- December 21, 2016, check# 1125 for \$60.00
- December 21, 2016, check# 1124 for \$360.00
- December 21, 2016, check# 1123 for \$227.00

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• December 21, 2016, check# 1122 for \$655.00

Ms. Forbes recalled the four checks payable to her and provided the OIG with copies of the checks. Ms. Forbes explained that the four checks were reimbursements for items she purchased using her money during the 2015/2016 school year. Ms. Forbes said that she had to wait until the 2016/2017 school year to be reimbursed because of lack of funds in the PTA account. Ms. Forbes stated Principal Saltzman asked PTA President Desiree Miranda to sponsor an end of year kindergarten activity that cost about \$6,000.00. Ms. Miranda agreed and sponsored the kindergarten event that nearly exhausted all PTA funds. The PTA did not have enough remaining funds to reimburse her (Ms. Forbes) for the four checks at the end of the 2015/2016 school year. Once the PTA raised enough money during the first half of the 2016/2017 school year, she prepared the four checks payable to her to recoup her funds. Ms. Forbes stated Ms. Miranda promised to reimburse her when she used her funds to purchase items for the PTA. On numerous occasions, Ms. Miranda asked her to pick up things such as food for meetings or events held at the school using her money and was not reimbursed for the purchases. Ms. Forbes said that Ms. Miranda owes her thousands of dollars for supplies she purchased, but she was not reimbursed because Ms. Miranda lost her receipts.

The OIG showed Ms. Forbes a copy of Check #1077 for \$250 payable to Ms. Forbes for reimbursement. Ms. Forbes stated the check was for two pizza parties; the first pizza party was for the welcoming of Principal Saltzman at the beginning of the school year. The second pizza party was for the meeting with all PTA members.

The OIG showed Ms. Forbes a copy of Check #1163 dated May 30, 2017, for \$66.50. The check was used to purchase Target gift cards. Ms. Forbes stated she gave \$20 target gift cards to three crossing guards for assisting the PTA during an event. The remaining \$6.50 was used to purchase markers.

The OIG showed Ms. Forbes a copy of Check #1020 dated November 18, 2016, for \$275. The check was used to purchase Target gift cards. Ms. Forbes stated two \$100 Target gift cards were given to two custodial staff and three \$25 gift cards given to crossing guards.

The OIG showed Ms. Forbes a copy of Check #1023 dated December 6, 2016, for \$200. The check was used to purchase Target gift cards. Ms. Forbes stated two \$100 Target gift cards given to two front office school staff members.

The OIG showed Ms. Forbes a copy of Check #1076 dated November 29, 2016, for \$206. The check was used to purchase Target gift cards. Ms. Forbes stated she purchased several Starbucks gift cards for the school office staff, Principal Saltzman, Ms. Saltzman's executive secretary, the assistant principal, school treasurer, and school nurse.

The OIG showed Ms. Forbes a copy of Check #1085 dated December 22, 2016, for \$180. The check was used to purchase Target gift cards. Ms. Forbes stated she does not recall the purpose of this purchase.

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The OIG showed Ms. Forbes a copy of Check #1164 dated June 5, 2017, for \$100. The check was used to purchase a Home-Depot gift card. Ms. Forbes stated she purchased the gift card for Ms. Wright's mother because she prepared a meal at the end of the year PTA event.

The OIG showed Ms. Forbes a copy of Check #1197 dated February 15, 2017, for \$111.62. The check was issued to Target. Ms. Forbes stated she does not recall the purpose of this purchase.

The OIG showed Ms. Forbes a copy of Check #1201 dated February 21, 2017, for \$280. The check was used to purchase Toys R US gift cards. Ms. Forbes stated Principal Saltzman gave out fourteen gift cards at \$20 each to students.

The OIG showed Ms. Forbes a copy of Check #1210 dated March 24, 2017, for \$123.83. The check was issued to Target. Ms. Forbes stated she does not recall the purpose of this purchase.

PTA leadership members collectively stated they did not prepare any PTA checks for any reason. Ms. Forbes stated she prepared all the checks payable for services and was the only signatory on the checks.

Pursuant to Palm Beach County PTA bylaws, Article VII Duties of Officers, section 5, "The treasurer shall have custody of all funds of the association; shall keep a full and accurate account of receipts and expenditures; and shall make disbursements in accordance with the approved budget, as authorized by the association. Three signatures should be on file at the bank, with two signatures required on all PTA checks".

Based on the information obtained, the OIG determined that the allegation that Hagen Road Elementary PTA President Maureen Forbes prepared PTA checks payable for services without a second PTA member signature on the checks was *Substantiated*.

RECOMMENDATIONS

It is recommended that PTA leadership members learn and abide by county and state PTA bylaws to ensure procedural compliance.

The OIG also recommends that the PTA provide the \$475 raised during Camo Day to the Wounded Warrior Project as intended.

Additionally, since the Treasurer is the primary custodian of PTA funds, the Treasurer must:

- Ensure that checks payable for services have two PTA member's signatures on all checks.
- Ensure verification of receipts of PTA members who purchase items using their personal money before issuing a reimbursement.
- Ensure funds raised from an event are counted accurately and bank deposits are made within a reasonable timeframe.
- Ensure that money raised from fundraisers not be combined and deposited in a lump sum. The funds should be separate to show how much was raised per individual event.

The OIG will refer this report to the School Police for action it deems appropriate.

AFFECTED PARTY NOTICE

In accordance with School Board Policy 1.092 (8)(b)(iv), on July 2, 2018, Maureen Forbes was notified of the investigative findings and provided with an opportunity to submit a written response to these findings. No response was received from former PTA President Maureen Forbes.

DISTRIBUTION

Palm Beach County School Board Members Donald E. Fennoy II, Superintendent Audit Committee Members School Police OIG File Investigation Conducted by:

Robert Sheppard, CIGI, Senior Investigator

Date

Investigation Supervised by:

Oscar Restrepo, CIG, CIGI, Director of Investigations

7/9/18

Date

Investigation Approved by:

K. Lung Chiu, CIG, Inspector General

Date

The evidentiary standard used by the School District of Palm Beach County OIG in determining whether the facts and claims asserted in the complaint were proven or disproven is based upon the preponderance of the evidence. Preponderance of the evidence is contrasted with "beyond a reasonable doubt," which is the more severe test required to convict a criminal and "clear and convincing evidence," a standard describing proof of a matter established to be substantially more likely than not to be true. OIG investigative findings classified as "substantiated" means there was sufficient evidence to justify a reasonable conclusion that the actions occurred and there was a violation of law, policy, rule, or contract to support the allegation. Investigative findings classified as "unfounded" means sufficient evidence to justify a reasonable conclusion that the actions did not occur and there was no violation of law, policy, rule, or contract to substantiate the allegation. Investigative findings classified as "unsubstantiated" means there was insufficient evidence to justify a reasonable conclusion that the actions did or did not occur and a violation of law, policy, rule, or contract to support the allegation could not be proven or disproven.

EXHIBIT #1

Hagen Road Elementary School 2016-2017 Activity Calendar

iReady Diagnostic window 1 (grades 1-5) 8/15-9/9 Elem. Literacy Assessment Window 1 8/15-10/31 Happy BirthdayiReady Diagnostic window 1 (grades 1-5) 8/15-9/9 Elem. Literacy Assessment Window 1 8/15-10/31 Happy Birthday-Joni Summer trash pick up Tues & Thurs 6/14-8/4 28 21 14 31 2pm - SWPBS 2:15-FINE ARTS DAY 1 Independence Day Voting Equipment to be delivered 8/22-8/26 COUNT DAY-See FINE ARTS DAY 1 8:30am - Support Staggered Start for "K" 8/15-8/18 First Day of School FINE ARTS DAY 1 Elem. Literacy Assessment Window 1 8/15-10/31 iReady Diagnostic window 1 (grades 1-5) 8/15-9/9 Regular trash pick Mock bus drills-see Happy Sinhday-9am - SwPBS @ 9: 29 22 5 œ FINE ARTS DAY 2 7:30am - LTM-Grade Primary Election 2pm - Leadership 9am - Discipline FINE ARTS DAY 2 Choice and Career 7:30am - LTM-Grade FINE ARTS DAY 2 Welcome Back ⊣ Hue 30 23 16 9 N 7:30am - LIM-1st Student Residency 5:30pm - SWPBS FINE ARTS DAY 3 Sam - Discipline FINE ARTS DAY 3 7:30am - LTM-Grade 2:15pm - Crisis FINE ARTS DAY 3 8:30am - FLKRS-6:30am - Dual School Counselor Happy Birthday-Bus Roules for the Mock bus drills-see D. Arden/TDE @ ₩ed 3 24 17 10 ယ FINE ARTS DAY 4 7:30am ~ LTM-"K" @ 1:30pm - Discipline Fire Drill # 2 FINE ARTS DAY 4 Boy Scouts Annual 7:30am - LTM-Grade Fire Drill # 1 FINE ARTS DAY 4 8am - New Dual 2:45pm - SECME 25 18 PIA-School Store 7: AVG STHY HML 2pm - Opening of ist Grade-8am - PTA-BooHod (%) FINE ARTS DAY 5 Crisis Drill # 2 FINE ARTS DAY 5 Crisis Drill # 1 RED 11:30am - Yol. 10am - Vol. 10am - Opening of 9:15am - Safety PTA-Meet the 9am - Meet the Teacher Fest @JIL H. 1 N 26 18 12 PTA-Skate Zone 11: te S **EXHIBIT** 20

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Aug 2016 (Eastern Time)

Hagen Road Elementary Master Calendar

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Hagen Road Elementary Master Calendar

Sep 2016 (Eastern Time)

illandi) - amada yana			Happy Sirthday-	7:30am - LTW-Grade	2pm - Leadership	
		***************************************	FINE ARTS DAY 1	FINE ARTS DAY 5	Progress reports go	
	FINE ARTS DAY 3	TM-"K" @	Dads-Take your	Chorus meets w/	FINE ARTS DAY 4	
	Fall Pictures	FINE ARTS DAY 2			9/28	TIA-DOMINO PIZZA-UNII 9/28
Hanny Rithday			All the desired in the second		Window (K) 9/19-9/30	ineady Fail Diagnostic Window (K) 9/19-9/30
Disability Mistory					10 W 1 (N) W 1 (9-9/38	36.000 million (N) 3/18-3/38
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		***************************************		27	26	25
	M= 4	- F I	7:30em - LTM-Grade	Deadline to upload		
-		FINE ARTS DAY 2	FINE ARTS DAY 1	Chorus meets w/	2pm - SWPBS 2:15-	
	FINE ARTS DAY 3	Choice and Career	Annual Fire	C.DADA/504	FINE ARTS DAY 4	
	Commission of the commission o	major petrologica managani debana mana and pin shi sa pangagang petrologica demanda petrologica per	e de la companya de La companya de la companya de	11 9/28(1)	PTA-Domino Pizza-until 9/28(
				Window (K) 9/19-9/30	Heady Fall Diagnostic	
			en prime de dell'elementament dell'element en delle metro delle menone delle propriette delle delle delle delle Prime militari dell'elementament dell'element delle	1dow 1 (K) 9/19-9/30	iReady Diagnostic window 1	
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24	23	22	21	20		Floor 1 sans
		7:30am - LTM-"K" @	7:30am - LTM-1st	7:30am - LTM-Grade	2pm - Statt Meeting	18
		900	Fire Drill # 3	FINE ARTS DAY 1	Happy Birthday-	rigina.
2 to 2 to 3 to 3 to 3 to 3 to 3 to 3 to	rounc	FINE ARTS DAY 0	FINE ARTS DAY 2	Chorus meets w/	FINE ARTS DAYS	
Hanny Birthday	FINE ARTS DAY 3	ESP Contact			es 3-5 9/7-9/14	PBPA Window 1 Grades 3-5 9/7-9/14
			The same and the same statement as a second	9/31	sment Window 1 8/15-10/31	Elem. Literacy Assessment Window
17	16	15	14	13	12	
	.,	Happy Birthday-	PSPA 3rd grade-120	7:30am - LTM-Grade	The state of the s	
	2pm - Dual	FINE ARTS DAY 3	FINE ARTS DAY 2	PBPA 5th Grade-120	Labor Day	
		es 3-5 9/7-9/14	PBPA Window 1 Grades	FINE ARTS DAY 1	Happy Birthday-Amy	
Birthday-Toraca				15-9/9	iReady Diagnostic window 1 (grades 1-5) 8/15-9/9	iReady Diagnostic wi
				0/31	Elem. Literacy Assessment Window 1 8/15-10/31	Elem. Literacy Asses
10	9	8	7	S S S S S S S S S S S S S S S S S S S	5	4
	2pm - Vol.	(5:30pm - SWPBS		2pm - SWPBS 2:15-	
	PTA-School Store 7.3		7:30am - LTM-1st	7:30am - LTM-Grade	Independence Day	
	THE AUX DAY	3	Student Residency	Primary Election	FINE ARTS DAY 1	
	1st Grade-	FINE ARTS DAY 4	FINE ARTS DAY 3	FINE ARTS DAY 2	COUNT DAY-See	-
	And the state of t	Adal promise state of the state	en gebruik dem bedak spelep spelep bet bedam bet spelep an en spelep ble spelep ble spelep bet spelep bet spelep bet spelep bet spelep bet spelep bet spelep ble spelep bet spel	15-9/8	indow 1 (grades 1-5) 8/15-9/9	iReady Diagnostic window 1 (grades
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Hagen Road Elementary Master Calendar

Red Ribbon Week 10/24-10/31 Elem. Literacy Assessment Window 1 8/15-Elem. Literacy Assessment Window 1 8/15-10/31 Happy birthday-Elem. Literacy Assessment Window 1 8/15-10/31 Disability History and Elem. Literacy Assessment Window 1 8/15-10/31 Happy Birthday-Disability History and Awareness Weeks 10/1-10/14 Elem. Literacy Assessment Window 1 8/15-10/31 PTA-Domino Pizza-until 9/28 IReady Fall Diagnostic Window (K) 9/19-9/30 Elem. Literacy Assessment Window 1 8/15-10/31 iReady Diagnostic window 1 (K) 9/19-9/30 ري) 23 9 7:30am - Showcase FINE ARTS DAY 5 Delivery of Voting equipment 10/31-11/4 2pm - SWPBS 2:15-8am - Achieve 3000 FINE ARTS DAY 5 Red Ribbon Week 10/24-10/31 Awareness Weeks 10/1-10/14 5:30pm - DL Parents 2pm - Leadership FINE ARTS DAY 1 Last day for FINE ARTS DAY 3 Belenga out 10/10-10/11 Holiday-Students 7:30am - LTM-Grade FINE ARTS DAY 4 Mo⊓ မ 24 10 ω 26 Chorus meets w/ BENEFIT OPEN ENROLLMENT 11/1/16-11/18/16 Choice Programs Begin entering Chorus meets w/ Choice and Career FINE ARTS DAY 1 Showcase of Chorus meets w/ FINE ARTS DAY 2 Chorus meets w/ FINE ARTS DAY 4 FINE ARTS DAY 4 Chorus meets w/ 7:30am - LTM-Grade Chorus meets w/ Tue Ŋ 18 _ 27 7:30am - FBMC Rep. FIE CIUD FINE ARTS DAY 2 -YVCHINIB ALLVH FH Club FINE ARTS DAY 2 Unity Day (bullying) Fit Club FINE AHTS DAY 3 FIL Club 5:30pm - DL Parents 2pm - Teachers of FINE ARTS DAY 5 Bus Evecuation Drill-Dads-Take your Wed 26 19 N 2 28 PDD-Dollar No (S) PTA-Walk a Thon 96 FINE ARTS DAY O Happy Birthday-2pm - Hospitality 7:30am - LTM-1st FINE ARTS DAY 3 FINE ARTS DAY 4 Fire Drill # 4 PDD-Dollar No Collar 7:30am - LIM-1st 6 FINE ARTS DAY 0 FINE ARTS DAY 1 7:30am - Achieve Happy birthday-7:30am - LTM-"K" @ FIME ARTS DAY 2 Thu ω 27 20 ___ 2pm - Vol. 6 28 PIA-School Store FINE ARTS DAY 3 Vol. Orientation-8: Storybook Character Playground FINE ARTS DAY 4 School Counselor Safely Patrol 2pm - EBC meeting Happy Birthday-FINE ARTS DAY 5 FINE ARTS DAY 2 PTA-School Store 7: tast day to submit FINE ARTS DAY 3 Fall Pictures 7 28 4 Oct 2016 (Eastern Time) 2 14 30 Birthday Karen Happy Birthday-Disability History G 22 5

Nagen Road Elementary Waster Calendar
Sun Mon

22 m		Happy Birthday- 20	NROLL (13	BENEFIT OPEN ENROLL	Elem. Literacy Assessment Wi
EINE ARTS DAY 4 (28)		PINE ARTS DAY 2 2pm - SWPBS 2:15-	EINE ARTS DAY 4 2pm - Staff Meeting MENT 11/1/15-11/18/16	7:30am - Showcase 7:30am - Showcase 7:40am - Showcase 7:40am - Showcase	Sun Mon Tue 30 31 Literacy Assessment Window 1 8/15- BENEFIT OPEN E bbon Week 10/24-10/31 Begin entering Delivery of Voting equipment 10/31-11/4
Chorus meets w/ FINE ARTS DAY 5 Report Cards go 7:30am - LTM-Grade 2pm - 4th Grade	2 2 Chorus meets w/ FINE ARTS DAY 3 Merriman- 10:45am - A.	Birthday-Michelle Chorus meets w/ FINE ARTS DAY 3 Student Council	Achievemen Chorus meel Emergency I FINE ARTS D	Choice Prog Chorus mee FINE ARTS I 7:30am - LT 2pm - Dual	Tue [] BENEFIT OPEN ENROL Begin entering
FINE ARTS DAY (FIL Club 7:30am - LTM-Grade 2pm - Literacy 2pm - Teachers of	Emergency Make-Up (FII Club Happy birthday- Holiday-Students & 2pm-Teachers of	FINE ARTS DAY 4 Fit Glub Hollday Lunchson in 7:30am - LTM-"K" @	Grades uploaded from school Fail Picture Mak t Voling equipment picked up 11/9-11/11 s w/ "Take a Hike" Fun FINE ARTS DAY Make-Up FINE ARTS DAY 5 (7) PTA."Camo Day" AY 0 FIL Club 7:30am - PLC-2n	Fit Club 7:30am - FBNC Rep. 7:30am - LTM-Grade 2pm - Teachers of 2:15pm - May Day 9	Wed 2 OLLMENT 11/1/15-11/18/15 OFINE ARTS DAY 2
Deadline for Poetry FINE ARTS DAY 2 Last day for Art Club 8:30am - Achievems 2pm - Rookie	Foliday-all	Choice and Career FINE ARTS DAY 5 FITE Drill # 5 7:30am - LTM-Grade	Fall Picture Make- ked up 11/9-11/11 FINE ARTS DAY 1 PTA-*Camo Day* 7:30am - PLC-2nd (17)	Happy Birthday- FDD-Dollar No 7:30am - LTM-Grade 8:15am - Flu 3pm - FIVE GUYS 10	Thu 3
check reading PINE ARIS DAYS PIA-School Store 7 BISTAM - Achieveme 2 pm - Vol.	Holiday-all	FINE ARTS DAY 1 Playground 8:30am-Fire Safety 1 pm - Mehrsa-		2pm-vol	Fri 4
W. S	26	12pm - PTA-Fall	Happy Birthday-	12	Sat 5

Nov 2016 (Eastern Time)

Hagen Road Elementary Master Calendar
Sun Mon

Dec 2016 (Eastern Time)

		Happy Birthday-	2pm - Teachers of	Chorus meats w/	7am - Winter Camp-	
		THE PARTY OF THE P	A CALLES AND THE CALL		Holiday-all 12/26-1/4	Happy Birthday-
31	30	29	28	27	26	25
			Prince-holiday party	6:30pm - Hollday		
		Hospitality-Ugly	Overbey/Revenus-	2:15pm - SECME		
	***************************************	FINE ARTS DAY 1	FINE ARTS DAY 5		20m - Leadership	
	Teacher workday-	Cromwell-pajama	Carrara-pizza for	FINE ARTS DAY 4	Progress reports go	
	Emergency Make-Up	"p" card training to	A. Lilly-Winter Party	Chorus meets w/	FINE ARTS DAY 3	
24	23	[22]	21	20		18
	2pm-Dual	2:15pm - SECME	2pm - Teachers of			
	1:30pm - Roadrunne	7:30am - 17M-18t	2pm - Literacy			
	8:15am - Rookle	Fire Dill # 6	11:30am - Lilly Pizza	2:15pm - SECME		,
	Playground	FINEARISDAY	7:30am - LTM-Grade	7:30am - LTM-Grade	4pm - Hagen	
	Happy Birthday-	District Diagnostic	Fil Club	FINE AHTS DAY 4	2pm - SWPBS 2:15-	
	FINE ARTS DAY 2	Choice and Career	FINE ARTS DAY 5	Chorus meets wi	FINE ARTS DAY 3	
			m 129 4 16 (15)	PTA-Holiday Shop 12/12-12/16 7:36-2:00 Room	PTA-Holiday Shop 12/	
					Student Government Food Drive 12/7-12/16	Student Government
		A THE TAXABLE CONTRACTOR OF THE TAXABLE CONT		ettetorett rumaampepa jajattejäjäjä, kansaapa jajattejäjäjäjäjä	indow	Wobulet Diagnostics Window
17	16	15	1.4	13	12	
		9:15am - Honald	12pm - Career	12:30pm - Navy		
	2:15pm - SECME	7:30am - LTM-Grade	7:30am - LTM-Grade	7:30am - LTM-"K" @		
	FINE ARTS DAY 2	PDD-Dollar No	Fit Club	Student Council	3:45pm - Hagen	
	Chorus attends	FINE ARTS DAY OV. A	FINE ARTS DAY 1	FINE ARTS DAY 5	2pm - Staff Meeting	***************************************
	Career Week-Be a	Career Week-Be a	Career Week-Be a	Chorus meets w/	FINE APTS DAY 4	••••
And the second of the second o		Student Government Food Drive 12/7-12/16	Student Government	Career Week-Be	Career Week-Be	
				9	Career Week 12/5-12/9	
	A CAMARA SA AMARA MANANA M			indow	Winter Diagnostics Window	-
10	9	8	7	6	5	4
	2pm - Yol.	2pm - Rookie	2pm - Teachers of	2pm-4th Grade		
	8:30am - Achieveme	8:30am - Achieveme	2pm - Literacy	7:30am - LTM-Grade		
<i>J</i>	PTA-School Store 7:	Last day for Art Caub	7:30em - LTM-Grade	Report Cards go		*************************************
	FINE ARTS DAY 3	FINE ARTS DAY 2	TH Club	FINE ARTS DAY 5	2pm - Dual	
	check reading	Deadline for Poetry	FIME ARTS DAY 1	Chorus meets wi	FINE ARTS DAY 4	
3	2		e e e e e e e e e e e e e e e e e e e	29	7 28	27
<i>y</i> n	71	Thu	Wed	Tue	Mon	Sun

Hagen Road Elementary Master Calendar

Jan 2017 (Eastern Time)

29 m	රිය සු	ද්ර භ		10	rolumary transfer period	82					A	Sc	Formal Service	neady Winter Diagnosiic			2			·	Happy Birthday-	lagnos	Voluntary Iransfer period				N	(°71	(M)		8		Holiday-all 12/26-1/4		Sun
Leadership	m - K. Plamos	8am - Achieve 3000-	ARTS DAY 1	Day of School	1/8/17-5/5/17 (must	30		су Wеек	NE ARTS DAY 1	nda Testing-	Aprenda Testing-	Scholastic Book Fair i	Literacy Week 1/23-1/27	Window 2-1/16-1/27	180m) / Ligit- / 1/8/1	133		•			MLK Birthday-	c Window 2-1/10-1/27	1/9/17-5/5/17	16			2pm - Staff Meeting	FINE ARTS DAY 2	SEQ-Parent Version delivered to	Voluntary Transfer pe	9	Happy Birthday-	of the form of many and the paper of the state of the sta	2	Mon
P: 15 pm - Smoone N:	2:15pm - Common	7:30am - PLC-Grade	FINE ARIS DAY 2	Chorus meets w/	1/9/17-5/5/17 (must have 3 years of employment)see Sulletin PD	31	Chorus meets w/	Choice and Career	Aprenda Testing-	A. Lemus-TDE @	Vision/Hearing Screen	1/23/17-1/27/16 in the M			have 3 years	No. of the contract of the con	2:15pm - Common	2pm - Rookie	7:30am - PLC-Grade	FINE ARTS DAY 2	Chorus meets w/	an integration of the contract	(must have 3 years of employment) see	17	FINE ARTS DAY 3	Chorus meets w/	PBPA Opinion Pre-as	iReady Winter Diagnostic	elivered to school	Transfer period 1/9/17-5/5/17 (mus	(10	Chorus meets w/		3	TUB
**************************************	2pm - Teachers of	7:30am - PLC Grade	FINE ARTS DAY 3	Safety Patrol-DC trip 2	- mail	4	Literacy Week 1/23-	FINE ARTS DAY 3	Bus Evecuation Drill-	Aprende Testing-	Vision/Hearing Screening 1/24-1/26 (Makeup	in the Media Center			of employment) see Bulletin PD17-192	25	2pm - Literacy	7:30am - PLC-Grade	FINE ARTS DAY 3	Crisis Drill # 3 RED	Apreda Testing-1/18-1/20/Grade		yment)see Builetin PD17-192	18	FINE ARTS DAY 4	Pennies for Palients	Pre-assessment 1/10 & 1/11	stic Window 2-1/10-1/2		(must have 3 years of empt		2pm - Teachers of	ente i denominamo apmonacionisti fortetto in una denomina a monistri deligibili in una una monomo de describi	4	and the state of
PLC Grate	Take our	Staff picture 12:	PDD-DAY 0		7-192	2	Literacy Week 1/23-	FINE ARTS DAY 4	Crisis Drill # 4	Aprenda Testing-	2/10/17) K, 1 & 3	Andrei den material de la compansa de la compa	A COME AND		7-192	26	7:30am - PLC-Grade	TTO DIE # 7	FINE ARTS DAY 4	Aprenda Testing-5th	1/20/Grade 5	and the financial formation of the financial formation and the financial formation of the financial fo	17-192		7:30am - PLC-Grade	Happy Birthday-	FINE ARTS DAY 5	7		of employment) see Bulletin PD17-192	I. N		Holiday-Student & Ti	5	The C
Spring Plotures (no	Music classes for a	Infrastructure Trial	T AVG SLEV ZNLS	u de l'Alle de l'année	And the second statement of the second statement of the second second second second second second second second	3	Literacy Week 1/23-	LAST DAY FOR	FINE ARTS DAY 5	Deadline for all	Aprenda Testing-	The state of the s		Hitelitation of the contract o	en de la company de la comp La company de la company d	27	2pm - Dual	Happy Birthday-	FINE ARTS DAY 5	Aprenda Testing-5th			And the second s	20	Progress Reports Go	FY 18 Enrollment	FINE ARTS DAY 1			17-192	13	Emergency Make-Up	Teachers	6	77
	**	Happy Birthday-Tim	Happy birthday-	And the second s		4				- Control of the Cont	-			Affercare Training		28		<u></u>	السيب	السيا	Literacy Fest @			21	<u> </u>	لي			8:30am - Fit club-		3	The state of the s			Sat

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of talemans & sustained by	1 100th Day of School Charles of employment) see	nave 3 years of emplo	Bulletin	17-182	To be a second to the second t	Address of the second s
	FINE ARTS DAY 1	FINE ARTS DAY 2	FINE ARTS DAY 3	EDD-DAYA	Carron San San San San San San San San San Sa	
	8am - Achieve 3000-	7:30am - PLC-Grade	7:30am - PLC Grade	Staff picture 12:	Structi	Happy Birthday-Tim
	8am - K. Ramos	2:15pm - Common	2pm - Teachers of		Music classes "on a	
	2pm - Leadership	2:15pm - SECME 2:		7:30am - PLC Grade	Spring Pictures (no	
5	6	7	8	6	10	11
Voluntary Transfer period	riod 1/9/17-5/5/17 (must have	3 years	of employment) see Bulletin PD17-192	7-192		
Safety Patrol-DC	Jump rope for heart (d	Jump rope for heart (during PE classes) 2/6-2/10	10			Happy Birthday-Amy
	FINE ARTS DAY 5	Chorus meets w/	Biometric Health	Cookie dough sales PTA		
	Happy Birthday-	FINE ARTS DAY 1	FINE ARTS DAY 2	Dough	-2/23 3 7/6	
	2pm - Stalf Meeting	7:30am - PLC Grade	7:30am - PLC Grade	FINE ARTS DAY 3	rict-w	
		2:15pm - Common	2pm - Teachers of	School Counselor	FINE ARTS DAY 4	
12	13	14	15	16	17	18
Voluntary Transfer period 1/9/17-5/5/17	riod 1/9/17-5/5/17 (must have	3 years of	employment) see Bulletin PD17-192	7-192		
Cookie dough sales PTA	A			A CONTRACTOR OF THE PROPERTY O	A THE PARTY OF THE	
PIA-Cookie Dough 2/9-2/23	-2/23			ter and the second seco		
-	FSA/FCAT2.0/blackout period-see	Bullelin PD	17-066 2/13-5/12		regered while the regered register a property of the property	
	FINE ARTS DAY 5	A. Meriman-	FINE ARTS DAY 2	HWH visits school-See	Ms. Lemus 2/8 & 2/9	
	استرا	Chorus meets w/	7:30am - PLC Grade	HMH/Maria-see Ms. Lemus	nus 2/16 & 2/17	
19	(20)	21	22	23	24	25
voluntary transfer period 1/9/17-5/5/17	5/5/17 (must	have 3 years of employ	of employment)see Bulletin PD17-192	7-192		The state of the s
FSA/FCAT2.0/blackout period-see	eriod-see Bulletin PO	17-868 2/13-5/12		The state of the s	American de la companya de deserta de la compansión des desertación de la pórte de la companya de definida de L	
Cookie dough sales PTA		The second s	A CALLERY OF THE PROPERTY OF T		FINE ARTS DAY 3	Happy Sirihday
PTA-Cookie Dough 2/9-2/23	2/23		And we consider the second of		Drill # 8	7:50em - SEOM
	Report Card Grades upi	Grades uploaded from school	FINE ARTS DAY 1	FINE ARTS DAY 2		7:30nm - SEC##
	Emergency Make-Up	Chorus meets w/	PINK SHIRT DAY	CGrade	~	CT COMP
26	. 27	28	1	2	3	4
Voluntary Transfer period 1/9/17-5/5/17 (must have 3 years of employment) see	od 1/9/17-5/5/17 (must l	nave 3 years of employ	nent) see Bulletin PD17-192		The section of the se	
Įŝ	period-see Bulletin PD 1	17-066 2/13-5/12	in the femalesters are a set to a server me stage they were not considerable stages to the design of	Affirm) t delant	e de la companya de La companya de la companya del la companya de la companya del la companya de la companya de la companya del la companya de la companya de la companya del la company	
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	FINE ARTS DAY 4	Chorus meets w/	National Bicycle Month-see Bulletin	-see Bulletin PD17-239	All and Albert Comments and Albert Annual Comments and Albert Annual Comments and Albert Annual Comments and A	mandata manama atam-pad dinawa manamanda da akadama manamanda da akadama manamanda manama manama manama manama Manama atam atam atam atam atam atam atam
		FIME ARTS DAY 5	FINE ARTS DAY 1	AY2	FINE ARTS DAY 3	
***************************************	3:30pm - Chorus	FY 17 FSA Tentalive	7:30am - LTM-	-	Happy Birthday-Rich	

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Intercont particular Part Particular Part Particular Part Particular Particular	26	27	28	A the state of the	Witnesser and Marketiness and Minimum Sprace of the		
ESA, Writing	Voluntary Transfer pe	eriod 1/9/17-5/5/17 (mus	t have 3 years of emplo	yment)see Bulletin PD	17-192		
All	FSA/FCAT2.0/blackou	t period-see Bulletin Pl	17-066 2/13-5/12				
Fine Art's DAY 4 Chroris parets w/ (National Bitystie Month-see Builetin PD17-239	SECME Olympiad @	FSA Writing					
2 pm - Leadership		FINE ARTS DAY 4	Chorus meets w/	Wational Bicycle Mont	Bulleti	3	
13:30pm - Chorus		2pm - Leadership	FINE ARTS DAY 5	DAY	ARTS	FINE ARTS DAY	
Set Period 1/8/17-5/6/17 (must have 3 years of employment)ses Bullatin PD17-192		3:30pm - Chorus	FY 17 FSA Tentalive	7:30am - LTM-		Happy Birthday-Rich	
Annual February Annual Feb	6	9	7	8	9	10	
## Month-see Builetin PD17-229 ### Month-see Builetin PD17-229 #### Month-see Builetin PD17-229 ##################################	Voluntary Transfer pe	1/9/17-5/5/17	have 3 years of	Bulletin	7-192		
Mainth-see Bulletin PD17-239 FINE ARTS DAY 5 Dual Language FINE ARTS DAY 2 Annual Fire Alarm Haltonal School Report Cards FINE ARTS DAY 1 Rippy Birthday- Cafevira gives out Stam - Women's Student Council RAPPY BIRTHDAY 7:30am - PLC-Grade FINE ARTS DAY 3 115 Cafevira gives out Stam - Women's Student Council RAPPY BIRTHDAY 7:30am - PLC-Grade FINE ARTS DAY 3 Cafevira gives out Stam - PLC-Grade FINE ARTS DAY 3 Cafevira gives out Cafevira gives	FSA/FCAT2.0/blackout	period-see Bulletin PD	17-066 2/13-5/12				
FINE ARTS DAY 4 FINE ARTS DAY 5 Dual Language FINE ARTS DAY 2 Annual Fire Alarm	National Bicycle Mont	h-see Bulletin PD17-239			Andread by the second s		
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12 8:15am - Women's Student Council HAPPY BIRTIDAY 7:30am - PLC-Grade FINE ARTS DAY 3	Happy Birthday-	National School	Report Cards	2 ° 1	Happy Birthday-	Cafeteria gives out	
13 130am - Chrous 13 13 14 15 15 15 16 16 17 16 17 17 18 17 18 17 18 17 18 18		8:15am - Women's	Student Council	HAPPY BIRTHDAY-	gran.	FINE ARTS DAY 3	
12 13 14 15 16 17 16 17 16 17 16 17 16 17 16 17 16 17 16 17 17 16 17 17 18 18 18 18 18		8:30am - Chrous		7:30am - PLC-Grade	Ö	Last Day to Register	
Iter period 1/9/17-5/5/17 (must have 3 years of employment)see Bulletin PD17-192	12	[13	14	15	16	17	18
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Carrer M. S. Annual Feeder School Visit 3/13-3/16 Emergency Make-Up	FSA/FCAT2.0/blackout)d-see	17-066 2/13-5/12				
Carver M. S. Annual Feeder School Visit 3/13-3/16 Emergency Make-Up	National Bicycle Month	Bulletin		A CALLES AND			
Student Government Spirit Week 3/13-3/16 More into to follow-see Ms. Reid/Ms. Mogui Teacher Work Day		Carver M. S. Annual Fe	eder School Visit 3/13-	3/16		Emergency Make-Up	
FINE ARTS DAY 4 FINE ARTS DAY 5 FINE ARTS DAY Achievement 8 am - FY 17 Tech		Student Government S	pirit Week 3/13-3/16 Mo	re into to follow-see Ms	• •	Teacher Work Day	and decreases
19 20 21 22 23 24 Ter period 1/9/17-5/5/17 (must have 3 years of employment)see Bulletin PD17-192 Robout period-see Bulletin PD17-239		FINE ARTS DAY 4	FINE ARTS DAY 5	FINE ART'S DAY	222	8am - FY 17 Tech	
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Happy birthday-Hall	datu a Aprilada i Nama da mandaren irra irra irra irra irra irra irra irr	9017-192	Bulletin	Voluntary Transfer period 1/9/17-5/5/17 (must have 3 years of employment) see	riod 1/9/17-5/5/17 (must	Voluntary Transfer per
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	FINE ARTS DAY 1	Happy birthday-	FINE ARTS DAY 4	11:30am - J.	Kom - Dual	
	"K" Round Up (note	FINE ARTS DAY 5	DL rehearsal 1:30 in	DAY 3	Fire Drill # 30	
	Testing-Grades 4 FSA	FY 17 FSA Tentalive Te	Testing-Grades 5/FSA	FSA Tentalive	ARTS	
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22	21	20	19	18	(1/	10
		7:30am - PLC-Grade	7:30am - PLC-Grade	2pm - Common	Progress reports go	
	Holiday-Students &	FINE ARTS DAY 1	FINE ARTS DAY 5	7:30am - PLC-Grade	FINE ARTS DAY 3	,
				17-066 2/13-5	l period-see Bulletin PD	FSA/FCAT2.0/blackout
		7-192	of employment)see Bulletin PD17-192	have 3 years	Transfer period 1/9/17-5/5/17 (must	Yoluntary Transfer pe
15	14	13	12		10	
•	7:45am - Select K	2pm - Common	2pm - Common	Student Council	PBPA SCORES DUE	
	PTA-School Store 7:	7:30am - PLC-"K"/@	7:30am - PLC-1st	Happy Birthday-	FINE ARTS DAY 3	
Happy Birthday-	DAY 2	FINE ARTS DAY 1	FINE ARTS DAYS	FINE ARTS DAY 4	"Blue Shirt" day-see	Happy Birthday-Rey
				D 17-066 2/13-5/12	FSA/FCAT2.0/blackout period-see Bulletin PD 17-066 2/13-5/12	FSA/FCAT2.0/blackou
		2017-102	employment)see Bulletin PD1	ő	eriod 1/9/17-5/5/17 (must have 3 years	Voluntary Transfer period
6	7	6	6			2
	FINE ARTS DAY 2	7:30am - PLC-Grade	7:30em - LTM-Grade	FY 17 FSA Tentalive	2pm - Leadership	
	B. Sanson-TDE	FINE ARTS DAY 1	FINE ARTS DAY 5	FINE ARTS DAY 4	FINE ARTS DAY 3	Happy Birthday-
	adelle a disperiente de color de commence de color de co	a de la companya de l La companya de la co	er de la companya de La companya de la co	99	Bicycle Month-see Bulletin PD17-239	National Bicycle Mon
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Voluntary Transfer p	Voluntary Transfer period 1/9/17-5/5/17 (must have 3 years of employment) see	t have 3 years of emplo	Builetin	PD17-192		Happy birthday-Hali
	Reappointment Screens open-closes 5/12	is open-closes 5/12		7		
	FSA PREPARATION			FY 17 FSA/Make-Ups	A/Make-Ups 5/4-5/12 Grades 3-5	
	FINE ARTS DAY 2	1st Grade PBPA		FINE ARTS DAY 5	FINE ARTS DAY 1	9am - Afterschool-
-	Happy Birthday-	FY 17 FSA Tentative T	Testing-Grades 3 FSA	Happy Birthday-Toxi	PIA-School Store 7:	(H/S)
	8:30am - D.L. class	FY 17 FSA Tentalive Testing-Grades	esting-Grades 5/FCAT	8:30am - Dual	يلالما	
7	В	6	10	11	12	18
FSA/FCAT2.0/blackout period-see	ut period-see Bulletin PD	17-066 2/13-5/12	- Charles - 144 -			Dual Language
Reappointment Screens open-closes	ens open-closes 5/12					12pm - Heart and
FY 17 FSA/Make-Ups	FSA/Make-Ups 5/4-5/12 Grades 3-5					-
Happy birthday-Mia	Ready Spring Diagnostic Window 3-5/8-5/26	itic Window 3-5/8-5/26				
	Ready lest window-see Wrs. Lawrence	e Mrs. Lawrence			·	
	FINE ARTS DAY 2	District Elementary Wath/Science	ath/Science Fair @	FINE ARTS DAY 5	FINE ARTS DAY 1	
	Regan-Movie and	FINE ARTS DAY 3	FINE ARTS DAY 4	7:30am - PLC-Grade	Мау Day	
14	15	16	[17]	8	19	20
iReady Spring Diagno	iReady Spring Diagnostic Window 3-5/8-5/26					
iReady test window-see Mrs.	ee Mrs. Lawrence					
	FINE ARTS DAY 2	Choice and Career	ALL LIBRARY BOOKS	LIBRARY INVENTORY BEGINS	EGINS	
	Happy Birthday-	FINE ARTS DAY 3	FINE ARTS DAY 4	Birthday-Joanne	Dual K Round up	
	PBPA Upload Scores	7:30am - PLC-Grade	7:30am - PLC-1st	FINE ARTS DAY 5	FINE ARTS DAY 1	
The same of the sa	Performance	2pm - Common	11:30am - 8.	OVERDUE LETTERS	K-5 teachers input	
	8:30am - School	2pm - Rookle	2pm - Common	7:30am - PLC-"K" @	Playground	
	2pm - Leadership	2:30pm - Chaperone	3:30pm - Report	2pm - Common	2pm - SAC @2:16	
21	22	23	24	25	26	27
Ready Spring Diagno	Ready Spring Diagnostic Window 3-5/8-5/26				e proprieta de la companya del companya de la companya del companya de la company	
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	Enter report card grades	ss 5/22-5/25	i deformende manna ligit sa gi speptingsinet a sen man ta sen ne de despetingsinement man sen sen sen sen sen s		FINE ARTS DAY 1	
	FINE ARTS DAY 2	5th Grade Flaid Irip	FINE ARTS DAY 4	FINE ARTS DAY 5	Merriman-Ocean	
	Last day to enter	Afterschool-last day	LAST DAY TO	8:30am - Pre-K	RRS Lunch/Pizza	
28	29	. 30	31	- And the Control of	2	3
	"School Closed"	FINE ARTS DAY 2	FINE ARTS DAY 3			
	Happy Birthday-	K-Read a thon	Kaplan/Bustabad	*****	· · · · · · · · · · · · · · · · · · ·	
	Memorial Day	Overbey/Revenga-	Overbey/Revenga-		************	

EXHIBIT #2

Hagen Road Elementary School 2016-2017 PTA Activity Calendar

SIN- Siterary roads Candres.	212- Hottar No College Raylors Store Store	11/13- Extract Store o	August Start to 8/27-Barr to Salve of Skale of 8/31- TX-A Cumulation Nt. 6
Ture .	March 3/10-Sunool Stores	December 12/8 Dollar 15/5-501 e.of July Spirit Might 12/9-501 of Spirit Might 12/9-501 of Spirit 12/16-501 spore 12/16-501 spore 12/16-501 spore 12/16-501 spore 12/16-501 spore 12/16-501 spore	9/2- SCROW HAVE O 9/23-SCROW SHOPE 9/2- SCROW HAVE O 9/30-SCROW 9/2- SCROW HAVE O 9/30-SCROW 9/2- SCROW HAVE SHOPE 1/2- SCROW HAVE SH
	Jan Pro	Tanuary Tanuary To-school store. 1/27-School store.	OCHODER 10/13- Dollar No collar o 10/14-School store " 10/14-School store"

1 BOX TOPS-> 1255,70 'chipotle > V 653,35 1 Cookie Dough > -2688.00 1 Dominoe's 3540,00 10051.00 *(Fall Festival) 18187 1 FLEN RUN -8000,00 9500.00 = 356871 Holiday shop-Membership 16/17 v 1650.00 868,50 membership 17/18 v 750,00 Movie Night (8,000-9,000) 4050.00 ISCHOOT Store -7538.00 \$50543 8-8-80 Shirts shorts-V 300,004 Trunk or treat 3000.00 VIVday Dance -Dual Party (Latinoche) A54.543,00 700.00 33700 , via text DOllar No Collar - 9/15 -Dollar No collar-10/13-250.003 250.00 Dollar No Collar £(5.00) OPPHOR NO COLLAR 400.00 Rose Sale (tonkapp: 200.00? Literacy Night-400.00 (text) Back to sold pot skake Five Guys (spintilight) ("13) 142,00 Great American *36.0*0 · 105,00 /Kona Ice 1 Mamma Mias(12/8) 100,00 #10 each Movies Bago (mm²) - 400.00 | XDO | lar No Callar (Reggie) 2/2 → 250.00 400.00 String? Wanded Warriors \$\$ never sent we called I underestimated

EXHIBIT #3

Hagen Road Elementary School 2016-2017 PTA End of School Year Financial Audit

PTA Financial Review Form The PTA Audit 2016-2017

HAGEN ROAD ELEMENTARY PTA 2016-2017

Council/District: Florida PTA and Palm Beach PTA

Local PTA Name: Hagen Road Elementary PTA

Date: 07/01/2017

Description	Amount
Starting Balance on 7/31/2016	\$ 2,924.49
♣ Total Expenses/Bank Fees 2016-2017	→ \$ (54,408.94).
•• Total Deposit 2016-2017	\$ 52,534.09
Outstanding Check #	N/A
Outstanding Check \$	N/A
Ending Balance on 6/30/2017	\$ 1,915.63

Date of Audit 7/1/2017

Examined the books of the organization Hagen Road Elementary PTA and find them to be correct and substantially with the following adjustments: Awaiting receipts

Date review complete July 1/2017

Signature Down Holes Co-President / President

Hagen Road Elementary PTA

10565 Hagen Ranch Rd, Boynton Beach, FI 33437 p. 561-292-6700 | f. 561-292-6750 | HagenRoad.PTA@gmail.com

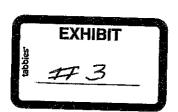


EXHIBIT #4 Hagen Road Elementary School

PTA

Wells Fargo

Bank Statements

August 2016-June 2017

(REDACTED)

Gold Business Services Package

Account number:

August 1, 2016 - August 31, 2016 Page 1 of 5



Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellstargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking	
Online Statements	
Business Bill Pay	
Business Spending Report	
Overdraft Protection	

Florida account terms and conditions apply

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Activity summary

Beginning balance on 8/1	\$2,924.49		
Deposits/Credits	3,504.14		
Withdrawals/Debits	- 393.00		
Ending balance on 8/31	\$6,035.63		
Average ledger balance this period	\$3,739.61		

For Wire Transfers use

For Direct Deposit use

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

\$3,739.61



Transaction histor

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	Check		_		u
ž.	Date Number	Description	Deposits/	Withdrawals/ E	inding daily
	8/12		Credits	\ Debits	balance
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Daven Part	8/19	There Trunen 1-000 Clone	1,413.46		4.322.95
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	·	Ave Boca Raton FL 8672		2 Sh \$ 1049 -t	Hunger 1
T-Shiffs 1	8/29	eDeposit IN Branch/Store 08/29/16 02:15:49 Pm 5131 Congress	√75.00 O		\$404 check
	8/29	Ave Boca Raton FL 8672		sh \$50 +	SECK
		eDeposit IN Branch/Store 08/29/16 02:17:05 Pm 5131 Congress	130,00	**** "********************************	42Cr.
	0.10	Ave Boca Raton FL 8672	. Ca	sh \$ 20 +	6,049.83
# (\$1) Face !		Monthly Service Fee		2.7. 14.00	<u> 100</u>
	Ending balance on 8/31	· · · · · · · · · · · · · · · · · · ·		14.00 *******	6,035,63
	Totals				6,035,63
			\$3,504.14	\$393.00	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount
) 8/19 💎	364,00 ੂ		8/12	15.00

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 08/01/2016 - 08/31/2016	Standard monthly service fee \$14,00	You naid \$14 no.
How to avoid the monthly service fee (complete 1 AND 2) 1) Have any ONE of the following account requirements Average ledger balance Qualifying transaction from a linked Wells Fargo Business Payroll Services account Total automatic transfers to an eligible Wells Fargo business savings account Enrollment in a linked Direct Pay service through Wells Fargo Business Online Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time accounts Most recent statement balance of Wells Fargo business credit cards, Wells Business Secured Credit Card, BusinessLine* line of credit, Wells Fargo S Business Advantage* line of credit, Working Capital Line of Credit, Advantate Term Line of Credit, and BusinessLoan* term loan Combined average daily balances from the previous month for Wells Fargo Business PrimeLoan**, Commercial Equity Loan, Commercial Refinance Le Commercial Purchase Loan, Commercial Equity Line of Credit, Small Businesder loan, Equipment Express* Single Event loan	### Minimum required \$7,500.00 account	You paid \$14.00 This fee period \$3,740.00
Complete the package requirements Have qualifying linked accounts or services in separate categories* Trackage Wells Eager by incomplete the package of the p	3	П

Includes Wells Fargo business accounts and services such as debit card, savings accounts, active Online Banking, credit card, loans and lines of credit.

Gold Business Services Package

Account number.

3eptember 1, 2016 - September 30, 2016 ■ Page 1 of 4



Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 Ел español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wellsfargoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Ending balance on 9/30 Average ledger balance this period	\$8,644.19
Withdrawals/Debits	- 2,886.60
Deposits/Credits	5,495.16
Beginning balance on 9/1	\$6,035.63

Florida account terms and conditions apply For Direct Deposit use

For Wire Transfers use

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.



Transaction history

	Check		5 . 9.4		
Date	Number Description		Deposits/	Withdrawals/	Ending daily
9/1	77		Credits	Debits	balance
9/8	*		215.39		6,251,02
			<u>421.06 ري</u>	(mall) m of	r 6+-3
9/8 9/12			1-56-45	2,872,60	3,799.48
9/12			208.00		5,755.46
9/13			109.00		4.116.48
9/15		-	77.79		4,194,27
9/16			72.92		4,267,19
9/19			570.00		4,837,19
9/19		H	632.00		4,037,19
9/19			397.00		
9/21	- 1	<u></u>	217.00		6.002.40
9/28			175.00		6,083,19
9/30	<u>-</u>		2,400.00		6,258.19
	4			14.00	8,658.19
Ending balance o	n 9/30			<u> </u>	8,644,19
Totals					8,644.19
			\$ 5,495,16	\$2,886.60	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount
	9/8	2.872.60

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

rea period 09/01/2016 - 09/30/2016	Standard monthly service fee \$14.00	You paid \$14.00
How to avoid the monthly service fee (complete 1 AND 2) 1) Have any ONE of the following account requirements · Average ledger balance · Qualifying transaction from a linked Wells Fargo Business Payroll Services ac	Minimum required \$7,500.00	This fee period \$5,740.00
 Qualifying transaction from a linked Wells Fargo Merchant Services account Total automatic transfers to an eligible Wells Fargo business savings account Enrollment in a linked Direct Pay service through Wells Fargo Business Online Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time accounts Most recent statement balance of Wells Fargo business credit cards, Wells I Business Secured Credit Card, BusinessLine® line of credit, Wells Fargo Sm Business Advantage® line of credit , Working Capital Line of Credit, Advancit Term Line of Credit, and BusinessLoan® term loan Combined average daily balances from the previous month for Wells Fargo Business PrimeLoan®, Commercial Equity Loan, Commercial Refinance Loa Commercial Purchase Loan, Commercial Equity Line of Credit, Small Busines Advantage® loan, Equipment Express® loan, and Equipment Express® Single Event loan 	1 \$25.00 3 1 \$10,000.00 Fargo nall	0 0 0 0 0 0 0 0 0 0
Complete the package requirements Have qualifying linked accounts or services in separate categories*	3	Гі
icludes Wells Fargo business accounts and services such as debit card, savings a	accounts, active Online Banking, credit card,	oans and lines of credit.

Gold Business Services Package

^ October 1, 2016 - October 31, 2016 ■ Page 1 of 4



Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wellstargoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Ending balance on 10/31	\$2,923.85
Withdrawals/Debits	- 6,618.34
Deposits/Credits	898.00
Beginning balance on 10/1	\$8,644.19

Average ledger balance this period

\$6,172.40

Florida account terms and conditions apply

For Direct Deposit use

For Wire Transfers use

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.



	Check				
Date	Number	Description	Deposits/	Withdrawais/	Ending daily
10/11		Online Dep Detail & Images - Bob	Credits	Debits	balance
10/12		Brainsayona		3.00	8.641.19
10/13	,	1 4 4 4 1 2 22 4		400.00	8,241.19
10/13				1,770,00	U.C. 11, 11
10/17		TABUCALCO		465.50	6.005,69
10/24		eDeposit IN Branch/Store 10/24/16 02:22:49 Pm 8768 Boynton		430.00	5,575.69
		Beach Blvd Boynton Beach FL 8672	898.00	·	3,373.68
10/24	1			<u></u>	
10/24		manifect for DES		89.04	
10/24		FAIL FESTIVAL		250.00	
10/25		Aim Assoc Ins Insurance 161024 7109356 Hagen Road		2.500.00	3,634,65
		Elementary	-	100,00	5,634,63
0/25	\ "Y-Z				
0/25		10-totale border		12.80	
0/26		vviuiura val Made In A Branch/Store		250.00	3,271,85
0/27		Cashed/Deposited Item Retn Unpaid Fee		100,00	3,171.85
0/27		Deposited Item Retn Unpaid - Paper 161027		12.00	3,17 1.85
0/28		Mithdrawal Made In A Branch/Store		22.00	2 (27 05
0/31		Monthly Service Fee		-200.00	3,137.85
nding balar	nce on 10/31	northly octrice? ee		14.00	2.937.85
	Ce On 19731				2,923.85
otais			****		2,923.85
		es not reflect any pending with the	\$898.00	\$6,618.34	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Amount
250.00
_
2,500.00
12.80

Monthly service fee summary

Term Line of Credit, and BusinessLoan® term loan

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 10/01/2016 - 10/31/2016	Standard monthly service fee \$14.00	You paid \$14.00
How to avoid the monthly service fee (complete 1 AND 2) Have any ONE of the following account requirements - Average ledger balance	Minimum required	This fee period
Qualifying transaction from a linked Wells Fargo Business Payroll Services a Qualifying transaction from a linked Wells Fargo Merchant Services account Total automatic transfers to an eligible Wells Fargo business savings account Enrollment in a linked Direct Pay service through Wells Fargo Business Onlin Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time accounts Most recent statement balance of Wells Fargo business credit cards, Wells Business Secured Credit Card, BusinessLine® line of credit, Wells Fargo Statishess Advantage® line of credit, Working Capital Line of Credit, Advance Term Line of Credit and Business Lease Line Statishess.	1 of \$25.00 ne 1 \$10,000.00	\$6,172.00 [0 [0 [\$0.00 [0 [

November 1, 2016 - November 30, 2016 Page 1 of



Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wells/argoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellstargo convoix or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Ending balance on 11/30	\$14,555.58
Withdrawals/Debits	- 5,816,64
Deposits/Credits	17,448.37
Beginning balance on 11/1	\$ 2,923.85

Average ledger balance this period

\$9,993.80

Florida account terms and conditions apply
For Direct Deposit use

For Wire Transfers use

Overdraft Protection



Date	Check Number Description	Deposits/	Withdrawa/s/	Ending daily	_
11/1		Credits	Debits	⊏nung dany balance	
11/9	Deposit Made In A Branch/Store Deposit Made In A Branch/Store	684.00 🗸 C	moothe		
11/10		270.00	112-12	3.607.85	
11/10	Deposit Made In A Branch/Store Deposit Made In A Branch/Store	2,055.00		3,877.85	2
11/10		3.705.20			•
11/10	Deposit Made In A Branch/Store	400.00			
11/15	Deposit Made in A Branch/Store	1,590.00		44.000.00	
, 13	Hartand Clarke Check/Acc.		42.71	11,628.05	
11/15	Reposited OR Cashed Check				
11/17	nleck	<u></u>	213.00	11,372,34	\ ,
11/18			3,000.00	8.372.34	\rightarrow M
11/21	- argett		275.00	8 097.34	10
11/21	Square	29.45		0.001.04	(F) (
1/21	Deposit Made in A prancivoruse	. 3,342.97 2			م
1/21	Deposit Made In A Branch/Store S-3+4-5	5,102.00			Ch,
1/22	Check	269.75		16.841.51	۷٠٠,
1/23	ieck		1,504.00	15.337.51	r
1/25	neck		10.59		
1/29 (rg ,		61.34	15,265,58	۲
1/30	eck		206.00	15.059.58	Ł
1/30	Monthly Service Fee		490.00	00.00	
nding balance			14.00	14.555.58	5
otals				14,555.58	-
, unio		\$17,448.37	\$5,816.64		Cra

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	AL 1		
<u>-</u>	11/17	3,000,00		11/30	Amount	Number	Date	Amount
	11/15	213.00			490,00		11/23	10.59
				11/18	275,00		11/29	
	11/25	61.34		11/22	1,504.00			206.00

Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 11/01/2016 - 11/30/2016	Standard monthly service fee \$14.00	You paid \$14.00
How to avoid the monthly service fee (complete 1 AND 2) I) Have any ONE of the following account requirements	Minimum required	This fee period
 Average ledger balance Qualifying transaction from a linked Wells Fargo Business Payroll Services Qualifying transaction from a linked Wells Fargo Merchant Services account Total automatic transfers to an eligible Wells Fargo business savings account Enrollment in a linked Direct Pay service through Wells Fargo Business On Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time accounts 	nt 1 unt \$25.00 line 1	\$9,964,00 [2] 0 [] 0 [] \$0.00 []

Got her

Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Account number: ::

-mber 1, 2016 - December 31, 2016 ■ Page 1 of 4





Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Get a clear look at the business financing process to decide if and when business credit is right for you. Visit wellsfargoworks.com/credit to find out more.

Credit decisions subject to credit qualification.

Account options

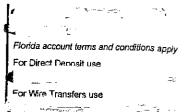
A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Beginning balance on 12/1	\$14,555.58
Deposits/Credits	9,575.73
Withdrawais/Debits	- 16,942.44
Ending balance on 12/31	\$7,188.87
Average ledger balance this period	\$10,965.62



Overdraft Protection



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Transaction history

	Check	Deposits/	Withdrawais/	
Date	Number_Description	Credits		Ending daily
12/6	rget C	Credits	Debits	balance
12/6	- neck lim		200.00	
12/6	Check		139.08	
12/12	heck heck	·	2,330,27	11,886,23
12/13	grand Ahark L		180.73	11,705.50
12/15			51.67	11,653.83
12/16	9ck 1	23.01 3		11,676,84
12/20	eDeposit IN Branch/Store 12/20/16 03:20:12 Pm 8768 Boynto	4 200	6.100.00	5,576,84
	Beach Blvd Boynton Beach FL	,		
12/20	eDeposit IN Branch/Store 12/20/16 03:22:49 Pm 8768 Boynton	1,729.69	,	
	Beach Blvd Boynton Beach FL	.,		
12/20	eDeposit IN Branch/Store 12/20/16 03:26:17 Pm 8768 Boynton	n 1,865.50	 	
	Beach Blvd Boynton Beach FL	.,==		
12/20	eDeposit IN Branch/Store 12/20/16 03:30:27 Pm 8768 Boynton	1,803.00		
	Reach Blvd Bovnton Beach Fl			
12/20	ished Check / C mairing for t	CS PTA MECH		
12/21	neck	(C) ITA MECT		12,347.56
12/21	heck		317.85	
12/21	* sc. "Namb 1"		100.00	
12/22	The state of the s		315.25	11,614,46
12/28	Deposit	2,532.00	180.00	11,434.46
12/28	shed Check	2,332.00		
12/28	aned Check		60.00	
12/28	.shed Check	· · · · · · · · · · · · · · · · · · ·	227.00	
12/28	shed Check		360.00	
12/29	→ eck		655.00	12,664,46
12/30	Monthly Service Fee	······································	5.461.59	7.202.87
Ending balar	nce on 12/31		14.00	7,188.87
Totals				7,188.87
	=	\$9,575.73	\$16,942.44	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Anount	Number	Date	
	12/21	100.00		12/16	6,100.00			Amount
ž s	12/6	200.00		12/12	•		12/28	655.00
	12/21	-			180.73		12/28	227.00
		315.25		12/13	51.67	ذ <i>ر</i>	12/28	360.00
	12/20	250.00		12/21	317.85	-4.	12/28	
	12/6	2,330.27		12/22	180.00			60.00
- "	12/6	139.08	7		180.00	dy the second se	12/29	5,461.59

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 12/01/2016 - 12/31/2016

Standard monthly service fee \$14.00

You paid \$14.00



Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

©anuary 1, 2017 - January 31, 2017 ■ Page 1 of 5





Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287) P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Visit wellsfargoworks.com to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

Account options

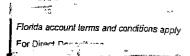
A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection



Activity summary

Beginning balance on 1/1	\$7,188,87
Deposits/Credits	76.83
Withdrawals/Debits	- 2,039,22
Ending balance on 1/31	\$5,226.48
Average ledger balance this period	\$6,454.46



For Wire Transfere use

Overdraft Protection

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Date	Check Number Description		Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
1/10 1/19				500.00	6,688,87
1/23	ck /		·	500.00	6.188.87
1/26	Squary	* **	52.51 4	106.87	6,082,00
1/26 1/30	Square			750.00	5,384.51
1/30 1/31	Squark		10.70 13.62	/	5,408,83
1/31	Monthly Service Fee			168.35	
Ending bala	lance on 1/31		_	14.00	5,226.48
Totals					5,226,48
ru(ais			\$76.83	\$2,039.22	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

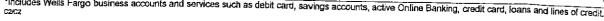
Number	Date	Amount	Number	Date	Amount	Number	Date	_
	1/10	500.00	£	1/26	750.00	prince of the second	1/23	Amount
na made	1/19	500.00	\$	1/31	168 16		20	106.87

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 01/01/2017 - 01/31/2017	Standard monthly service fee \$14.00	You paid \$14.00
How to avoid the monthly service fee (complete 1 AND 2) 1) Have any ONE of the following account requirements	Minimum required	This fee period
 Average ledger balance Qualifying transaction from a linked Wells Fargo Business Payroll Service Qualifying transaction from a linked Wells Fargo Merchant Services acc. Total automatic transfers to an eligible Wells Fargo business savings at Enrollment in a linked Direct Pay service through Wells Fargo Business Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time acc. Most recent statement balance in eligible Wells Fargo business credi lines of credit, and combined average daily balances from the previou in eligible Wells Fargo business and commercial loans and lines of cr. For complete details on how you can avoid the monthly service fee by your combined balances please refer to page 7 of the Business Account information Schedule at www.wellsfargo.com/biz/fee-information Complete the package requirements 	count 1 ccount . \$25.00 Online 1 \$10,000.00 counts t cards and ss month edit ased on	\$6,454,00 ☐ 0 ☐ \$0.00 ☐ 0 ☐
Have qualifying linked accounts or services in separate categories* notudes Wells Fargo business accounts and services such as debit card, saccounts.	3	m





Account number February 1, 2017 - February 28, 2017 ■ Page 1 of 5





Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellstargo, combiz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

 Beginning balance on 2/1
 \$5,226.48

 Deposits/Credits
 0.00

 Withdrawals/Debits
 - 2,103.06

 Ending balance on 2/28
 \$3,123.42

Average ledger balance this period

\$4,117.35



For Wire Transfers use

Overdraft Protection



Date 2/8	Check Number	r-scription ⇒ ∋ck ✓	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance	
2/8		ineck -		270.00		
2/10	- 4	Check		460.72	4,495,76	
2/13	_			58.81	4,436,95	
2/13		Uheck		67.19		
2/15		Tarne		131.39	4.238.37	
2/15		Check		111.62		
2/17	100	Neck /		302.12	3,824,63	
2/21		ce Depos		79.48	3,745,15	
2/21	 · ,	Town Account of the Control of the C	5+40650001	106.99		
2/21	 .	ys R USE	Testing Ky Ls	280.00 /	4-6-67	
2/24	 ,	heck	<u> </u>	156.65	3,201.51	-41 8
2/28		vionthly Service Fee		64.09	3.137.42	
		aditully Service ree		14.00	3,123,42	
	ince on 2/28				3,123.42	
Totals			\$0.00	\$2,103.06	-, 120.42	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	
	2/15	302.12		2/13	131,39		2/24	Amount 64.09
.	2/8	460.72	š -	2/13	67.19		2/21	156.65
·. –	2/8	270.00	-	2/15	111.62	•	2/21	280.00
* r	2/10	58.81	بيدون مولي -	2/17	79.48	. 🦫	2/21	106.00

[•] Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 02/01/2017 - 02/28/2017	Standard monthly service fee \$14.00	You paid \$14.00	
How to avoid the monthly service fee (complete 1 AND 2) 1) Have any ONE of the following account requirements	Minimum required	This fee period	
Average ledger balance Qualifying transaction from a linked Wells Fargo Business Payroll Services ac	\$7,500.00 count 1	\$4,117.00 [] 0 []	
Qualifying transaction from a linked Wells Fargo Merchant Services account Total automatic transfers to an eligible Wells Fargo business savings account		0 [] \$0,00 []	
 Enrollment in a Ilnked Direct Pay service through Wells Fargo Business Online Combined balances in linked accounts, which may include 	\$10,000.00	0 []	
- Average ledger balances in business checking, savings, and time accounts		<u>L</u>	

- Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balances from the previous month in eligible Wells Fargo business and commercial loans and lines of credit
- For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 7 of the Business Account Fee and Information Schedule at www.wellsfargo.com/biz/fee-information
- 2) Complete the package requirements

Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Account number:

_/larch 1, 2017 - March 31, 2017 ■ Page 1 of 6





Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection



Activity summary	
Beginning balance on 3/1	\$3,123.42
Deposits/Credits	4,550.27
Withdrawals/Debits	- 4,098,97
Ending balance on 3/31	\$3,574.72
Average ledger balance this period	\$5,434.98

Florida account terms and conditions apply
For Direct Deposit use
For Wire Transfers use

Overdraft Protection



5-1-	Check		Deposits/	Withdrawals/	Ending daily
Date		Description	Credits	Debits	balance
·-3/2	Vest Jan	neck /		13.20	3,110,22
~3/7	 :	eck s		71.69	3.038.53
3/8 3/9		Online Dep Detail & Images - Bob		3.00	3,035,53
3/9		eDeposit IN Branch/Store 03/09/17 11:48:54 Am 8768 Boynton	415.90	V	4,033.33
0.10		Beach Bivd Boynton Beach FL 8672			
-3/9		eDeposit IN Branch/Store 03/09/17 11:53:19 Am 8768 Boynton	474.25	V	
		Beach Blvd Boynton Beach FL 8672			
-3/9		eDeposit IN Branch/Store 03/09/17 11:56:06 Am 8768 Boynton	756,80	<u> </u>	
		Beach Blvd Boynton Beach FL 8672			
<i>√</i> 3/9	, .c .	eDeposit IN Branch/Store 03/09/17 12:01:17 Pm 8768 Boynton	2,444.90		
		Beach Blvd Boynton Beach FL 8672	,		
-3/9	55tor-	eDeposit IN Branch/Store 03/09/17 12:05:11 Pm 8768 Boynton	448.42		
		Beach Blvd Boynton Beach FL 8672			
3/9		Proof-Out of Balance No Tape Listing	10.00		7.505.05
∕ 3/10		Cashed/Deposited Item Retn Unpaid Fee	····	24,00	7,585.80
3/10		Deposited Item Retn Unpaid - Paper 170310		36.00	7.535.00
. <u>~3/13</u>		E : V		276,90	7,525.80
·3/14		4 IOCK		22.12	7,248.90
·3/14		heck V		250.00	2.070.70
3 /15	فن.	.ecx D		37,36	8,976.78
3/16		"hdrawal Made In A Branch/Store -	•	280.00	6,939.42
3/16		Sneck V		160.90	
3/16		heck in Best Delia	·	125.00	
3/17		⇒osited OR Cashed Check ✓		228,22	6,373,52
3/20		*X V		38.00	6.145.30
73/20		ack V		119,24	
/3/21		narland Clarke Cher			5,988,06
		Order of		38.04	5,950.02
-3/24		Farget .	10051 5	E 12381 E	
3/24	· · · · · · · · · · · · · · · · · · ·	Check Check	_//		
∕ 3/31	*55	meck /		87.45	5,738.76
3/31		Nonthly Service Fee		2.150.04	
Ending	balance on 3/31			14.00	3,574,72
-	Daila1100 D11 0/01			·	3,574.72
Totals			\$4,550.27	\$4,098.97	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Numb	er	Date	Amount	Number	Date	A
Company of the Company	3/24	87.45		-	3/7	71.69	- core	3/20	Amount 119,24
25	3/15	37.36	*,***		3/13	276.90	M	3/20	•
1 ATT - 45.	3/14	250.00	-	Y	3/16	160.90		3/17	38.00
ALC: Y	3/14	22.12	es .	;	3/16	125.00		3/31	228.22
2. 2.	3/2	13.20			3/24	123.81	G	••••	2,150.04

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Well's Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

[^] Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Wells Fargo Business Choice Checking

Account number: **

oril 1, 2017 - April 30, 2017 ■ Page 1 of 5





Questions?

Available by phone 24 hours a day, 7 days a week: Telecommunications Relay Services calls accepted 1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

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Visit wellsfargoworks.com to explore videos, articles, infographics, interactive tools, and other resources on the topics of business growth, credit, cash flow management, business planning, technology, marketing, and more.

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Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Beginning balance on 4/1	\$3,574.72
Deposits/Credits	0.00
Withdrawals/Debits	- 2,381.55
Ending balance on 4/30	\$1,193.17
Average ledger balance this period	\$2,137.93

Florida account terms and conditions apply

For Direct Denosit use

For Wire Transfers use

Overdraft Protection



Date 4/3	Check Number Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
4/4	get T2067 R		245.34	3.329.38
4/10	get T2067 R		280,00	3.049.38
4/12	/aLMart Store		40.48	3.008.90
4/14	theck		60.73	2,948.17
4/21	ieck		1,500,00	1,448.17
4/24			20.05	1,428.12
4/28	2 eposited OR Cashed Check		76.67	1,351.45
4/28	Monthly Service Fee		144.28	1,55 11 15
Ending bala	ance on 4/30		14.00	1,193,17
Totals				1,193.17
100013		\$0.00	\$2,381.55	

The Ending Daily Balance does not reflect any pending withdrawais or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	4/10 4/12	Amount 40.48 60.73	Number	Date 4/21 4/24	Amount 20.05 76.67	Number	Date 4/3 4/4	Amount 245,34
	4/14	1,500.00	1	4/28	144.28		4/4	280.00

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo,com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 04/01/2017 - 04/30/2017	Standard monthly service fee \$14.00	You paid \$14.00
How to avoid the monthly service fee Have any ONE of the following account requirements Average ledger balance Qualifying transaction from a linked Wells Fargo Business Payroll Services account Qualifying transaction from a linked Wells Fargo Merchant Services account Total number of posted Wells Fargo Debit Card purchases and/or payments Enrollment in a linked Direct Pay service through Wells Fargo Business Online Combined balances in linked accounts, which may include Average ledger balances in business checking, savings, and time accounts Most recent statement balance in eligible Wells Fargo business credit cards a lines of credit, and combined average daily balances from the previous month in eligible Wells Fargo business and commercial loans and lines of credit. For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 7 of the Business Account Fee Information Schedule at www.wellsfargo.com/biz/fee-information	1 10 1 \$10,000.00 and h	This fee period \$2,138.00 0 0 0 0 0 0 0 0 0 0 0 0

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.

[^] Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Wells Fargo Business Choice Checking

Account number: -

May 1, 2017 - May 31, 2017
Page 1 of 5





Questions?

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Online: wellsfargo.com/biz

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Account options

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Activity summary	····
Beginning balance on 5/1	\$1,193.17
Deposits/Credits	2,441.06
Withdrawals/Debits	- 1,938,12
Ending balance on 5/31	\$1,696.11
Average ledger balance this period	\$1 072 #2



Overdraft Protection





nsactio	n history	110-5611	58 m	-5-,-E
Date	Check	Toc-Shill Kundignestiss	Roal Withdrawals	Ending daily
	Number Description	Credits	Debits	balance
5/1	Square Inc 1	317.39		
5/1 5/3			500.00	1,010.56
5/3	- Augustion and		8.00	
5/8	Anticontrol of (90.00	912.56
5/16			143.30	769.26
	eDeposit IN Branch/Store 05/16/17 02:44:35 Pm 8768 Boynton Beach Blvd Boynton Beach FL 8672			
5/16	eDeposit IN Branch/Store 05/16/17 02:47:32 Pm 8768 Boynton Beach Blvd Boynton Beach FL 8672	448.00		
5/16	2×1/		500.00	4 202 5
5/18	Square In	29.17	000.00	1,095,76
5/18	10k L	,6	40.06	
5/18	eck ·		104,64	980.23
5/22			100.00	880.23
5/24	e⊔eposit IN Branch/Store 05/24/17 10:39:16 Am 8768 Boynton Beach Blvd Boynton Beach FL	500.00		000.23
5/24	eck a	· · · · · · · · · · · · · · · · · · ·	115.62	
5/24	*		159.00	
5/25	neck		97,00	1,105.61
5/26	Deposit Made In A Branch/Store	388.20	07.00	1,008.61
5/26	Deposit Made In A Branch/Store	137.80		
5/26	Deposit Made In A Branch/Store	242.00	····	4 770 01
5/30	et T2067 Purchase 170526 01163 157360657		66.50	1,776.61
5/31	Monthly Service Fee		14.00	1,710,11
Ending bal	ance on 5/31		11,00	1,696,11
Totals				1,696.11
, ytais		\$ 2,441.06	\$1,938,12	_

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
100	5/1	500.00	No.	5/18	40.06	, -	5/24	159.00
- *102*	5/8	143.30	بيان الم	5/25	97.00		5/22	100.00
Park no	5/3	90.00	•	5/16	500,00	11	5/24	115.62
	5/3	8.00	• ,	5/18	104.64		5/30	66.50

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 05/01/2017 - 05/31/2017 Stand	ard monthly service fee \$14,00	You paid \$14.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements Average ledger balance	\$7,500.00	#4.070 co FT
· Qualifying transaction from a linked Wells Fargo Business Payroll Services account		\$1,073.00 [] 0 []
 Qualifying transaction from a linked Wells Fargo Merchant Services account 	1	0 🗆

Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.

Wells Fargo Simple Business Checking

Account number:

🗄 June 1, 2017 - June 30, 2017 🔳 Page 1 of 4





Questions?

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TTY: 1-800-877-4833 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (287)

P.O. Box 6995

Portland, OR 97228-6995

Your Business and Wells Fargo

Cash flow is a key indicator of the financial health of your business. Find tips and strategies for effective cash flow management at wellsfargoworks.com.

Account options

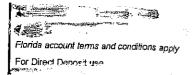
A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking Online Statements Business Bill Pay Business Spending Report Overdraft Protection

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Activity summary

Beginning balance on 6/1	\$1,696.1
Deposits/Credits	446,04
Withdrawals/Debits	- 226.52
Ending balance on 6/30	\$1,915.63
Average ledger balance this period	\$2,012.26



For Wire Transfers use

Overdraft Protection



	Check		Deposits	/ Mithelesses I - 1	
Date	Number	Description	Credits		Ending daily
6/2		Monthly Service Fee Reversal	14.00	200(3	balance
6/2	<u> </u>	Monthly Service Fee Reversal	14.00		
6/2		Monthly Service Fee Reversal	14.00		
6/2		Check Printing Charge Debit - Reversal	38.04		
6/2		Retn Unpaid Fee Reversal	24.00		
6/2		eDeposit IN Branch/Store 06/02/17 11:59:27 Am 8768 Boynton	83.00		
		Beach Blvd Boynton Beach FL 8672	63.00		_
6/2		eDeposit IN Branch/Store 06/02/17 02:11:36 Pm 8768 Boynton Reach Blvd Boynton Beach FL 8672	259.00		2,142.15
6/5 6/5		ne Depot 0224 Purchase 170601 1164 Boyn, FL DTA		100,00	
6/28	 : ====.;	Heck COF		25.00	2,017.15
		, neur ge		101.52	1,915.63
	ance on 6/30			Trachersunds	1,915.63
Totals		·	\$446.04	\$226,52	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	4
1 35	6/5	100.00	1018	6/5	25,00	The same of the sa	6/28	Amount 101.52

^{*} Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

Fee period 06/01/2017 - 06/30/2017	Standard monthly service fee \$10.00	You paid \$0,00							
We waived the fee this fee period to allow you to meet the requirements to avoid the monthly service fee. Your fee waiver is about to expire. You will need to meet the requirement(s) to avoid the monthly service fee.									
How to avoid the monthly service fee Have any ONE of the following account requirements	- Minimum required	This fee period							
Average ledger balance cuci	\$500.00	\$2,012.00 🗹							

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$) Transactions	0	3,000	D	0.0030	0.00
Total service charges	9	50	0	0.50	0.00
Total service charges				.— <u>-</u>	\$0.00

^{*} Converted check: Check converted to an electronic format by your payee or designated representative. Checks converted to electronic format cannot be returned, copied or imaged.